

Jeevora Pvt. Ltd. - Privacy Policy

1. Introduction

Jeevora Pvt. Ltd. is committed to protecting the privacy of clients, website visitors, business partners, job applicants, and other individuals who interact with us. This policy explains how we collect, use, store, and protect personal information.

2. Information We Collect

We may collect names, email addresses, phone numbers, company details, enquiry information, communication records, recruitment details, website usage information, and any information voluntarily provided.

3. How We Use Information

Information is used to respond to enquiries, deliver services, manage client relationships, recruit employees, improve our website, maintain security, comply with legal obligations, and communicate important updates.

4. Legal Basis

Where applicable, processing is based on consent, contractual necessity, legitimate business interests, and compliance with applicable laws.

5. Sharing of Information

We may share information with trusted service providers, auditors, legal advisers, regulators, and technology partners only when necessary to operate our business or comply with legal obligations. We do not sell personal information.

6. Data Security

We maintain reasonable administrative, technical, and physical safeguards including access controls, staff training, secure systems, monitoring, and backups to protect personal information.

7. Data Retention

Personal information is retained only for as long as necessary to fulfil business, contractual, regulatory, or legal requirements and is securely disposed of when no longer required.

8. Cookies

Our website may use cookies and analytics technologies to enhance functionality, understand visitor behaviour, and improve user experience.

9. Your Rights

Subject to applicable law, you may request access to, correction of, or deletion of your personal information, or contact us with privacy-related concerns.

10. Policy Updates

This policy may be updated periodically. The latest version will be published on our website.